

Upcoming Workshops and/or Trainings

August/Sept 2012:

- ◆ Occupational Health & Safety in an Industrial Environment - Industrial Hygiene. Presented by Jorge Vizcaino, Certified Industrial Hygienist, Aero-Environmental
Date: Aug 23 2012
Time: 9:00 - 11:00 a.m.
- ◆ For the Jobseeker: Tips to be Tops Bring Your Resume!
Date: Aug 28, 2012
Time: 12:00 noon
- ◆ RISE Leadership Forum Introduction to training for Emerging Women Leaders presented by Sheila Dundon, Founder
Date: Thur Aug 29, 2012
Time: 12:00 noon
- ◆ Heat Illness Prevention presented by Raul Calvo
Date: Aug/Sept 2012 - Date/Time: TBA
- ◆ Personal Fitness with Certified Trainer, Denise Connors
Next 12 week program begins in Sept 2012
Get Your Registration in Early - Limited Class Size!
- ◆ Women's Leadership Retreat at Mesa Del Sol Estate Retreat & Winery
Date: Oct 20-21, 2012

What presentations or instruction would you like to see???

Send your suggestions to info@agforce.us

WORKPLACE ARCHITECTS

DESIGN | PLAN | BUILD ~ THE Work/Life FORCE You ENVISION

Industrial Hygiene

Occupational Health & Safety The Hidden Danger!

Your presenter, [Jorge Vizcaino](#), is a Certified Microbial and State of California Certified Asbestos Consultant. He has a Masters of Science in Biological Sciences from Texas A&M and is a Certified Industrial Hygienist.



Industrial Hygiene is the science devoted to the anticipation, recognition, evaluation and control of environmental factors in the workplace which may cause sickness, impaired health or significant discomfort among workers or even people in the non-workplace locations. Why invest in occupational health and safety?

- minimize workers' compensation costs
- improve productivity and worker satisfaction
- minimize workplace illnesses and injuries
- demonstrate management commitment to workers

When: Thursday Aug 23 2012

Time: 9:00 a.m. to 11:00 a.m.

Cost: \$75.00 per person

Where: 933 Blanco Circle, Salinas
AGFORCE Staffing & Exec Search

See Registration Form - Page Three

“Health Hazards and Industrial Hygiene in Agriculture and Construction will be a comprehensive discussion of many common industrial hygiene issues encountered in these two industries. This presentation will cover asbestos management, mold and other biohazards, heat exposure and heat illness, respiratory hazards such as dust and pesticides, skin exposure, chemical hazards, and ergonomic hazards” says Vizcaino. A general overview of these hazards will be reviewed as well as a regulatory update on many of these issues.

RSVP: Registration form is attached and can be faxed to (831) 417-2796 or mailed with payment to PO Box 1715, Salinas, CA 93902

Five Interview Tips to be Tops

1. Stand as soon as the interviewer arrives and give a warm and hearty handshake, Don't wait until they grab your fingers - extend your hand and then hold the handshake for a beat as you look them straight in the eye and smile and tell the person how pleased you are to meet him or her. This simple gesture sets a strong tone right out of the gate. *However, don't squeeze their hand so hard that it hurts! Handshake should be firm but not overpowering.*

2. Don't be shy about making pleasant small talk on the way to his or her office. Confident people strike up a friendly conversation and try to relax the interviewer (they are always nervous, too). However, keep the chattiness to a minimum. You don't want to be pegged as a “Chatty Cathy!

3. Bring your notes and don't be afraid to use them. It makes you look well-prepared. If something of interest is mentioned about the job, pause and write it down.

4. Listen to your interviewer. Hear what they are saying and stay focused. Initially let them lead the interview and direct you. You will have the opportunity to express your thoughts after they have explained their role, company dynamics and goals. Be sure to let them bring up money. Never act as if that is your main focus.

5. Rehearse your CAR stories so you can assert yourself and interject them. What is a CAR story? To be continued.....

Find out this and more! Join us on August 28 for a very informal workshop. Bring your resume. No cost to attend however pre-registration is required.

Sheila Dundon, founder and principal of **RISE Leadership Forum**, is an organizational effectiveness strategist, executive coach, and curriculum development expert. With over 25 years of progressively responsible consulting, training, and organizational development positions, Dundon understands what executives are looking for when seeking and promoting leaders.



In 2004, Dundon founded Priority Leadership Group to help businesses sustain a talented workforce through coaching for executives and progressive opportunities for line and staff employees. Throughout her career internally and as a consultant, Dundon observed women being ignored at meetings, being reprimanded for assertiveness, and organizations unwilling to foster environments where mothers could thrive and advance.

In 2011, Dundon made a commitment to apply her talents in curriculum development, leadership training, and facilitation to create RISE Leadership Forum, a leadership program for

women that offers them the opportunity to turn breakdown into breakthrough and either become great leaders or improve upon their emerging leadership skills.

Dundon is certified through the Society of Human Resource Management as a Sr Professional of Human Resources (SPHR) and holds a Master of Science in Industrial Organizational Psychology.

When: Wednesday Aug 29 2012

Time: 12:00 p.m. to 1:00 p.m.

Cost: No Cost. Brown Bag Lunch

**Where: 933 Blanco Circle, Salinas
AGFORCE Staffing & Exec Search**

Don't forget that the next **Wholly Fit 12 week session** is now open for registration! If you went through the first twelve weeks with personal fitness expert and trainer, **Denise Connors**, you have two free sessions coming.

Connors will begin the fitness training on September 11, 2012. with one hour sessions every Tuesday at 5:00 p.m. Connors is a ball of energy and a delight to work with. She strongly believes in incorporating a healthy lifestyle into your every day routine without stepping into a gym. She mixes education with exercise so you learn theory along with physical fitness to take home with you.

Register early! Class is limited.



Career Opportunities!

HR/Safety Manager

Grower/Shipper/Packer
Salinas & Oxnard, CA

Harvest Operations Manager

Grower/Shipper/Processor
Salinas, CA / Yuma, AZ

Hospitality General Manager

Winery and Tasting Room
South Santa Clara County

Quality Assurance Director

with Food Safety Emphasis
Food Manufacturer
Salinas, CA (National Locations)

Grower Ops Controller

Grower/Shipper/Packer
Salinas, CA

Food Safety Manager

Grower/Shipper/Packer
Salinas, CA / Yuma, AZ

Visit: www.ProducePros.com

Other Central Coast Happenings!

Bill Barker Golf Tournament

Blackhorse Bayonet

Thursday Aug 23

[Monterey County Farm Bureau](#)

Paella Feast at Pessagno Winery

Knights of the Vine

Saturday Aug 25

Master the Art of a Birthday Celebration honoring Julia Child

Hyatt Carmel Highlands

Sunday Aug 26 | 5:30 p.m.

See: www.AIWF.org

Burgers & Beer Tasting Festival

Brought to you by California

Women for Agriculture, SLO

Where: Creston Loading Chute

Sunday, Sep 2 | 5:00 - 9:00 p.m.

Call Sarah at (805) 474-2762

REGISTRATION FORM

Cancelations will be accepted with two days advance notice. Registered attendees without a written cancelation and no-shows will be invoiced and payment expected. Invoice is due upon receipt.

Attendee Information

Date _____

Name: _____ Prefer to be called: _____
Last First Middle

Address: _____ City: _____ State: _____ Zip _____

Home Phone (_____) _____ Work Phone (_____) _____ Cell Phone (_____) _____

The best time to contact me is: _____ A.M. P.M. on my Home phone Work phone Cell phone E-mail

Employer _____ Address: _____

How did you hear about us? Employer E-mail LinkedIn Facebook Other _____

Email Address _____ Would you like to receive our e-newsletter? Yes No

Please make checks payable to **AGFORCE** | Mail to: Post Office Box 1715, Salinas, CA 93902 | E-Fax Number: 831/417-2796

WHO WE ARE | WHY AGFORCE?

Talent Acquisition, Staffing and Executive Search for Grower Operations, Fresh Produce, Food & Beverage Processing, and Agribusiness. We operate with the highest level of consideration and ethical standards. We are local seasoned professionals dedicated to the industry and the Central Coast Community.

AGFORCE is now offering workshops, classes, ongoing **safety training** and **human resources consulting** to our valued food/beverage manufacturing, producers, processors, and agribusiness clients as well as personal and professional development on various human interest topics.

Additional office space provides the opportunity to have intimate **focus groups** offering professional development and **classes meeting compliance requirements**. On-site training available!

Design | Plan | Build

Compliance Training

Safety and Risk Assessment

Labor and Human Resources Consulting

Talent Acquisition, Staffing and Executive Search

Training | Workshops | Classes

Yes! Please sign me up for:	Time	Price	Units
<input type="checkbox"/> Heat Illness Prevention by Raul Calvo TBD	09:00 a.m.	\$ 75.00	
<input type="checkbox"/> Industrial Safety and Unseen Hazards Presented by Jorge Vizcaino August 23	9:00 a.m.	\$ 75.00	
<input type="checkbox"/>	.	\$ 00.00	
<input type="checkbox"/> Interviewing Tips to be Tops Presented by Robyn DaRosa August 28	12:00 p.m.	\$ 00.00	
<input type="checkbox"/> RISE Leadership Forum for Emerging Women Leaders - August 29	12:00 p.m.	\$ 00.00	
<input type="checkbox"/>		\$ 00.00	
<input type="checkbox"/> Heath & Fitness Training by Denise Connors Twelve Week Program Begins in Sept	05:00 p.m.	\$ 395.00	
	Subtotal:	_____	_____
Method of Payment		Total:	_____
<input type="checkbox"/> Check		_____	_____
<input type="checkbox"/> Bill Me at address above		_____	_____
<input type="checkbox"/> Visa - Click here		_____	_____
<input type="checkbox"/> MasterCard - Click here		_____	_____
<input type="checkbox"/> American Express - Click here		_____	_____

To pay by credit card, you must register by visiting www.eventbrite.com to purchase your "ticket". Thank you.

Signature _____

Mailing Address:
 Post Office Box 1715
 Salinas, CA 93902

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 Phone: 831 758 HIRE | 4473
 Fax: 831 417 2796
 E-mail: info@AGFORCE.us

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