



**Ignacio V. Alvarez**  
Professional Human Resources  
SHRM Certified

## Upcoming Workshops and/or Trainings

### ◆ May-June 2012:

- ◆ AB1825 (No Harassment Training) presented by Ignacio Alvarez in English and Spanish Thurs | May 17, 2012
- ◆ HR ESSENTIALS - Is your HR dept in compliance? Presented by Ignacio Alvarez Thurs | May 31, 2012
- ◆ Fit and Fine in 2012 Developing a Health and Wellness Program
- ◆ Personal Fitness Sessions with Denise Connors
- ◆ Meeting Federal OSHA and CAL OSHA Injury & Illness Prevention Requirements
- ◆ HAZWOPER Certification Presented by Performance Consulting / John Karnofel
- ◆ For the Jobseeker Interview Tips to be Tops

*What presentations or instruction would you like to see???*

*Send your suggestions to [info@agforce.us](mailto:info@agforce.us)*

## WORKPLACE ARCHITECTS

DESIGN | PLAN | BUILD ~ THE Work/Life FORCE You ENVISION

### AB1825 (No Harassment)

AB 1825 requires an employer engaged in **any business or enterprise in California**, who employs 50 or more **full-time, part-time or temporary employees** to provide all “supervisors” with a minimum two hours of harassment training. The law also applies to any person acting as an agent, directly or indirectly, of an employer, and mandates training (regardless of the number of employees) for supervisors who work for any political or civil entity of California state, cities, or counties. The training must be conducted every two years and must meet the Department of Fair Employment and Housing standards. This workshop meets these requirements.

Offered in English and Spanish. Certificate of completion will be issued at end of class.

**When: Thurs - May 17, 2012**  
9:00 a.m. to 11:00 a.m. (English)  
1:00 p.m. to 3:00 p.m. (Spanish)  
Cost: \$45.00 per person

### About AGFORCE Workplace Architects

**Design** the Strategy.

**Plan** its Structure & Execution.

**Build** your Work/Life **FORCE**.

Be certain your team is able to successfully maneuver and/or administer the following areas: Employee Benefits, Company Handbooks, Safety Training and Risk Management,

### HR Essentials

If you are new to HR, or looking for a comprehensive overview, join our employment expert as he focuses on these core HR strengths:

- \*New hire orientation
- \*Benefits and compensation
- \*Employee handbooks
- \**Brinker* decision and how it changes meal and rest break requirements for non-exempt employees
- \*Proper employee classification
- \*Leaves of absence
- \*Preventing discrimination
- \*Reasonable accommodation
- \*Performance and discipline
- \*Termination and layoffs

This one-day seminar discusses HR issues specific to agricultural companies.

**When: Thurs - May 31, 2012**  
9:00 a.m. to 4:00 p.m.  
(an hour break for lunch)  
Cost: \$125.00 per person

Health and Wellness, Professional Development, Wage & Hour Law, Employee Relations, and ... **Talent Acquisition**

Available in English and Spanish.

Watch your e-mail for more details coming soon!!!

### Ignacio V. Alvarez, PHR

Your presenter for both classes, **Ignacio V. Alvarez**, has over twenty years of combined human resources generalist, training, management, and legal administration experience. He has worked for two leading agricultural employers and has a solid understanding of the unique challenges associated with the ag industries.

**Alvarez** has worked for/with a diverse list of small and large businesses giving him keen insight and hands-on understanding and familiarity with government standards.

He is HRCI/SHRM Certified (PHR) and serves on the board for the local SHRM Chapter, Central Coast Human Resources Association. He is further a Franklin Covey and Achieve Global Certified Instructor as well as is certified through the American Red Cross.

Contact AGFORCE at 831/758 4473 for your on-sight training or human resources consulting needs!

Registration form attached



TALENT ACQUISITION AND MORE!

# REGISTRATION FORM

**Attendee Information**

Date \_\_\_\_\_

Name: \_\_\_\_\_ Prefer to be called: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone (\_\_\_\_\_) \_\_\_\_\_ Work Phone (\_\_\_\_\_) \_\_\_\_\_ Cell Phone (\_\_\_\_\_) \_\_\_\_\_

The best time to contact me is: \_\_\_\_\_ A.M.  P.M.  on my Home phone  Work phone  Cell phone  E-mail

Employer \_\_\_\_\_ Address: \_\_\_\_\_

How did you hear about us? Employer  E-mail  LinkedIn  Facebook  Other \_\_\_\_\_

Email Address \_\_\_\_\_ Would you like to receive our e-newsletter?  Yes  No

Please make checks payable to **AGFORCE** | Mail to: Post Office Box 1715, Salinas, CA 93902 | E-Fax Number: 831/417-2796

**WHO WE ARE | WHY AGFORCE?**

Talent Acquisition, Staffing and Executive Search for Grower Operations, Fresh Produce, Food & Beverage Processing, and Agribusiness. We operate with the highest level of consideration and ethical standards. We are local seasoned professionals dedicated to the industry and the Central Coast Community.

AGFORCE is now offering workshops, classes, ongoing **safety training** and **human resources consulting** to our valued food/ beverage manufacturing, producers, processors, and agribusiness clients as well as personal and professional development on various human interest topics.

Additional office space provides the opportunity to have core **focus groups** offering professional development and **classes meeting compliance requirements**.

- Design | Plan | Build**
- Compliance Training
- Safety and Risk Assessment
- Labor and Human Resources Consulting
- Talent Acquisitions, Staffing and Executive Search

**Training | Workshops | Classes**

Yes! Please sign me up for:	Time	Price	Units
<input type="checkbox"/> AB 1825 No Harassment May 17, 2012	09:00 a.m.	\$ 45.00	
<input type="checkbox"/> AB 1825 No Harassment May 17, 2012	01:00 p.m.	\$ 45.00	
<input type="checkbox"/> HR Essentials May 31, 2012	09:00 a.m.	\$ 125.00	
<input type="checkbox"/> Personal Fitness Training (12) Tuesdays	05:30 p.m.	\$ 395.00	
<input type="checkbox"/> Union Avoidance - Maintaining and Retaining a Strong Labor Force (TBA)	00:00	\$ 00.00	
<input type="checkbox"/> Heat Illness Prevention (TBA)	00:00	\$ 00.00	
<input type="checkbox"/> Reasonable Suspicion (TBA)	00:00	\$ 00.00	
Subtotal:		_____	_____

Method of Payment Total: \_\_\_\_\_

Check

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Visa Comments \_\_\_\_\_

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Credit Card # \_\_\_\_\_ Exp. date \_\_\_\_\_

Signature \_\_\_\_\_

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 www.ProducePros.com

